City of Loma Linda

Official Report

Floyd Petersen, Mayor
Karen Hansberger, Mayor pro tempore
Robert Christman, Councilmember
Stan Brauer, Councilmember
Robert Ziprick, Councilmember

COUNCIL AGENDA: July 22, 2003

TO: City Council

VIA: Dennis R. Halloway, City Manager

FROM: Pamela Byrnes-O'Camb, City Clerk

SUBJECT: Designation of Voting Delegate for 2003 League Annual
                    Conference, September 7-10, Sacramento

AGENDA ITEM 23

June 20, 2003

To: The Honorable Mayor and City Council

From: John Russo, League President, City Attorney, Oakland

Re: Designation of Voting Delegate for 2003 League Annual Conference

The League's 2003 Annual Conference is scheduled for <u>Sunday, September 7 through Wednesday, September 10, in Sacramento</u>. One very important aspect of the annual conference is the annual business meeting where the membership takes action on conference resolutions. Annual conference resolutions guide cities and the League in our efforts to improve the quality, responsiveness and vitality of local government in California. **It is important that all cities be represented at the Annual Business Meeting on Wednesday, September 10, at 10:00 a.m. at the Sacramento Convention Center.**

To expedite the conduct of business at this important policy-making meeting, each city council should designate a voting representative and an alternate who will be registered at the conference and present at the Annual Business Meeting. A voting card will be given to the city official that is designated and indicated on the enclosed "Voting Delegate Form."

Please complete and return the enclosed form to the League's Sacramento office at the earliest possible time **(not later than Friday, August 8, 2003),** so that proper records may be established for the conference.

The city's designated voting delegate may pick up the city's voting card at the Voting Card desk located in the League registration area. The Desk will be open on September 7, 8, 9 and 10. Voting cards should be picked up before the Annual Business Meeting on September 10.

The voting procedures to be followed at this conference are printed on the reverse side of this memo.

Your help in returning the attached "Voting Delegate Form" as soon as possible is appreciated. If you have any questions, please call Lorraine Okabe at (916) 658-8236.

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1400 K Street
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Monrovia, CA 91016
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League of California Cities

Annual Conference Voting Procedures

1. Each member city has a right to cast one vote on matters pertaining to League policy.

2. To cast the city's vote, a city official must have in his or her possession the city's voting card and be registered with the Credentials Committee.

3. Prior to the Annual Conference, each city should designate a voting delegate and an alternate and return the Voting Delegate Form to the League Credentials Committee.

4. The voting delegate, or alternate, may pick up the city's voting card at the voting card desk in the conference registration area.

5. Free exchange of the voting card between the voting delegate and alternate is permitted.

6. If neither the voting delegate nor alternate is able to attend the Business Meeting, the voting delegate or alternate may pass the voting card to another official from the same city by appearing **in person** before a representative of the Credentials Committee to make the exchange. Prior to the Business Meeting, exchanges may be made at the "Voting Card" table in the League Registration Area. At the Business Meeting, exchanges may be made at the "Voting Card" table in the front of the meeting room. Exchanges may <u>not</u> be made while a roll call vote is in progress because the Credentials Committee will be conducting the roll call.

7. Qualification of an initiative resolution is judged in part by the validity of signatures. Only the signatures of city officials who are authorized to use the city's voting card, and who have left a sample of their signature on file for the Credentials Committee, will be approved.

8. In case of dispute, the Credentials Committee will determine the right of a city official to vote at the Business Meeting.